

# Safeguarding Policy

## The Probus Club of Ledbury



### Introduction

**The Probus Club of Ledbury** (hereafter The Club) has a responsibility to safeguard adults who are experiencing, or are at risk of, abuse and neglect (including self-neglect). This policy sets out The Club's procedures. Safeguarding of adults in the club is underpinned by The Care Act 2014 and Mental Capacity Act (MCA) 2005.

### Policy statement

The Club accepts that it must do everything that can be reasonably expected of it to help safeguard and protect people from harm, and to act when we suspect that someone is being harmed or is at risk of harm.

### Procedure

#### **What to do if you have concerns about a member:**

Club members are not expected to be expert in recognising a safeguarding concern. However, all members participating in The Club's activities have a duty of care to be vigilant and respond appropriately to suspicions of poor practice, abuse or bullying. They should also respond to any indication of abuse that may be occurring outside of The Club's setting.

This does not mean that it is a member's responsibility to decide if a situation is poor practice, abuse or bullying, but it is your responsibility to report your concerns to the club's **Welfare Officer**: *Tim Jackson, General Secretary, contactable by email at [secretary@ledburyprobus.org.uk](mailto:secretary@ledburyprobus.org.uk).*

### Enquiries and Complaints

The Welfare Officer is the first point of contact regarding any enquiries or complaints arising from this Safeguarding Policy.

If you are unhappy with something that we have done or failed to do, please inform us in writing. We will acknowledge receipt of all complaints and will endeavour to investigate the complaint promptly.

If you cannot contact the Officer or feel that your concerns are not being dealt with properly you can contact the local authority safeguarding adults' team at <https://www.herefordshire.gov.uk/>